



PGRSC Guidelines for 2023 Conference hosting

PGRSC Board is opening up invitations for 2023 Conference hosting. We are looking forward to receiving expressions of interest.

Requirements and guidelines for the host organization:

Conference country

- Conference country will need to be one of the Pacific Islands countries, with good accessible air and ground transportation.
- The location should have adequate accommodations of multiple choice to host 100-300 conference participants.

Host organization

- Host country must adhere to the vision and spirit of Pacific Islands GIS & Remote Sensing conference and is engaged to not alter or distort the conference purpose.
- ideally be a government agency
- be adequately staffed to project manage and provide assistance with local logistics and arrangements
- gain commitments and approval of other government agencies to support conference
- secure conference venue, catering, logistics, activities, etc.
- help secure funding and sponsorship for the conference through country organisations and vendors
- promote the conference
- ensure effective and regular communication between PGRSC board and in-country conference planners and hosts.

Conference venue

- Space for 100-300 attendees and vendors within one building (or walking distance of main conference building)
- additional space for workshops and potential breakout sessions
- public space for poster session and other exhibits
- space for pre- and post- conference activities (opening / closing cocktail, etc.)
- food and drink accommodations
- easily accessible from hotels and other nearby lodging
- space for conference or operations office
- dedicated space for heavy traffic areas such as registration and breaks
- adequate bathrooms to accommodate attendees
- adequate quality audio and visual equipment (projectors, computers, sound systems)
- adequate internet and WiFi to support presenters and attendees
- technical support for conference.

Expressions of interest to be submitted no later than 15th December 2022 to conference@pgrsc.org. Commitments need to be made by 31st of January, 2023.